



Request for Proposal (RFP)
For the Construction and Development of a Security Personnel Shed on Recovered Land at
Asian University for Women, Arefin Nagar, Chattogram, Bangladesh

Name of the company	Asian University for Women
Procurement Reference Number	0498/26-27
Date of issue of the RFP	4 th October, 2026
Date and Closing Time for RFP submission	16 th October, 2026 (12:01 pm) (GMT +6)
Quotation submission mail address	tender173@auw.edu.bd
Address for Communication	Asian University for Women 20/A M. M. Ali Road Chattogram 4000, Bangladesh Tel: +880-31-285-4980 Fax: +880-31-285-4988

Bidders are invited to submit their proposals in accordance with the terms outlined in the enclosed Request for Proposal (RFP).

AUW reserves the right to reject any or all offers without providing any reason.

Confidentiality must be strictly maintained. The information provided here should only be used for its intended purpose and scope. By retaining this RFP, you agree to treat all information as confidential.

All communications regarding this Request for Proposal should be directed to AUW, with copies sent to the email addresses listed in the RFP email.

For any further queries, please contact:

- **Primary Point of Contact for RFP Process and Technical Queries:**

Mohammed Ishrat Bin Mahbub

Director of Supply Chain Management

Email: mohammed.mahbub@auw.edu.bd

Contact Number: +8801926673027; Whatsapp: +8801671470348

Proposals should be submitted only to the following email: tender173@auw.edu.bd

No other AUW email address should be used in the "To," "CC," or "BCC" fields. Any proposal that violates this instruction may be disqualified.



AUW Integrity Commitment

Asian University for Women (AUW) is committed to adhering to the highest standards of financial integrity and management best practices in all aspects of its operations, including RFPs, Tender Notices, and campus construction. We value respect for all, high standards for occupational health and safety, environmental preservation, and equality of men and women as workers and their entitlements for equal wage for equal work. We encourage all our contractors to employ at least 50% women in their workforce.

Should anyone notice or otherwise come to know of any practice or incidence of malfeasance, corruption, unlawful or disrespectful treatment or unsafe living or working conditions, avoidable environmental degradation or mismanagement in any form, they may write in full confidentiality to the Secretary of the Board of Trustees. In case of receipt of any such submission with sufficient specificity, an independent agency may investigate the matter and respond to the writer and if appropriate, to the public.

boardsecretary@asian-university.org

AUW is a privately funded independent international university governed by its Board of Trustees with a public service mission. All decisions relating to its management are at the sole discretion of its Board of Trustees.

Thank you for helping AUW achieve the highest ethical and management standards.



About Us

Asian University for Women is the first of its kind: an independent, regional institution dedicated to excellence, women's education and leadership development – global in outlook, but rooted in the contexts and aspirations of the people of Asia.

Located in Chittagong, Bangladesh, AUW exists to educate and empower a rising network of women leaders through the transformative power of an American-style liberal arts and sciences education. Open to women from all walks of life, AUW particularly encourages women who are the first in their family to get a university education.

Objective

The objective of this Request for Proposal (RFP) is to invite qualified, experienced, and competent contractors to submit proposals for the construction and development of a security personnel shed on the recovered land at Asian University for Women (AUW), Arefin Nagar, Chattogram, Bangladesh.

The proposed facility is intended to provide a safe, functional, and durable workspace for security personnel responsible for monitoring and controlling access to the university premises. The development will support enhanced campus security, improve the working conditions of security staff, and ensure effective management of entry and exit points.

The selected contractor will be responsible for carrying out the required construction and development works in accordance with the approved design, technical specifications, drawings, applicable building codes and standards, health and safety requirements, and the University's requirements. The work shall be completed within the agreed schedule and budget while maintaining appropriate standards of quality, workmanship, environmental management, and site safety.

Through this RFP, AUW seeks to engage a qualified contractor capable of delivering a cost-effective, high-quality, safe, and fit-for-purpose security personnel shed that meets the University's operational and security needs.

Requirements

We, to achieve our objectives, need the following product/services are below:

Description of Product / Service: Request for Proposal for Construction Works.

SL	Item	Unit	Quantity
1	Civil Works (Details in Annex 1)	Job	1
2	Electrical Works (Details in Annex 2)	Job	1
3	Plumbing Works (Details in Annex 3)	Job	1

The design for the proposed Security Personnel Shed are attached as **Annexure 4** and shall form an integral part of this RFP.

1. Information need to be submitted:

- Trade License – A valid copy of the trade license of contractor must be submitted.
- Company Details – Complete company details, including legal and operational information.
- Delivery Date – The expected delivery date of the products/services.
- Client Information and Contract/PO Receiving Details – Full client information along with Purchase Order (PO) receiving details.
- Tax Identification Number (TIN) of the Supplier, along with a copy of the latest tax return.
- BIN – Business Identification Number (BIN) of the Supplier.
- Mandatory Site Visit** - All interested bidders must conduct a physical visit to the project site prior to submission of their proposal. The purpose of the site visit is to familiarize the bidder with site conditions, access constraints, terrain characteristics, and any other factors that may affect the scope, methodology, timeline, or cost of the works. Proposals submitted without a prior site visit may be considered non-responsive.
- Relevant Experience** - Previous experience in hill track or hilly terrain construction works is highly preferable. Bidders are encouraged to demonstrate their technical capability and familiarity with similar topographical and geotechnical conditions through past project
- Cost Breakdown and Taxation** - The financial proposal must clearly specify the **VAT amount separately**, along with the applicable **VAT percentage**. The quoted price shall be **inclusive of Advance Income Tax (AIT)**. Any proposal that does not clearly disclose the tax structure may be subject to clarification or disqualification.
- Lead Time and Work Schedule** - The bidder shall clearly state the **proposed lead time** required to commence and complete the works. A tentative work schedule or timeline outlining



key milestones is desirable and may be considered during evaluation.

2. General Conditions: Please note that this offer is subject to the following terms and conditions:

- I.** The quantities mentioned are tentative and subject to change at the time of finalization of the contract or Purchase Order (PO).
- II.** Asian University for Women (AUW) reserves the right to award the contract to one or more bidders. Final quantities will be divided among the successful bidders at the sole discretion of AUW.
- III.** AUW reserves the right to cancel the bidding process at any stage before or after receipt or opening of bids and may call for fresh bids. AUW also reserves the right to reject any bid without assigning any reason.
- IV.** Bids that are incomplete in any respect will be considered non-responsive and will not be evaluated.
- V.** Payment terms must be clearly stated in the bid submission.
- VI.** Any queries or requests for clarification regarding the bid must be submitted to the undersigned by 16th October 2026, 11:00 AM. Responses to inquiries will be shared with all bidders without disclosing the source of the inquiry.

Note: The basic rates quoted should be effective until 14th December, 2026

Annex 1
New Security Camp Adjacent Temple Area

SI No	Description	Unit	Quantity	Rate	Total Amount
A. Civil Works					
1	Mobilization	item	1.0		
2	Levelling , dressing of the land and fixing layout of the plan	sft	443.0		
3	Foundation Earth Cutting	cft	1,329.0		
4	Earth filling work in foundation and floor below with cutting earth	cft	1,329.0		
5	Polythene work	sft	443.0		
6	RCC work with mix ratio 1:1.5:3 made of cement , coarse sand Fm 1.2 and by 3/4" down brick chips	cft	220.0		
7	Pedestal column , lintel , sunshade , Basin/ sink slab.	cft	9.0		
8	Footing Foundation work	cft	9.0		
9	Rebar Fabrication work	kg	18.0		
10	5" thick internal brick wall made of a 1st class bricks and mortar (ratio 1:4) including staging , carrying , curing and lifting all complete .	sft	564.0		
11	1/2" thick sand cement plaster work ratio (1:4) including staging , carrying , lifting and curing all complete.	sft	1,128.0		
12	Kitchen - local tiles 12x12 on mm sand cement mortar ratio 1:3 at toilet area floor including cleaning , pointing , chipping all complete.	sft	32.0		
13	Toilet tiles - local tiles 12x12 on mm sand cement mortar ratio 1:3 at toilet area floor including cleaning , pointing , chipping all complete.	sft	32.0		

14	Aluminum (4mm T) sliding window 4' x 4' - 4 Nos and 2' x 1' - 2 Nos made of 3" aluminum section and 5mm clear glass, same size Mosquito net with aluminum frame and MS grill including hardware, silicon all complete. As per site engineer construction.	sft	4.0		
15	3.5'x 7' ft MS door with frame with supporting accessories. 1coat red oxide and 2 coat enamel paint .	pcs	5.0		
16	3' ft Dia Ring Septic tank L/s	item	1.0		
17	Security Post Work with tin shade 4" angle	item	1.0		
18	Floor With NCF	sft	550.0		
19	tin shade 4" angle and tin (wall and Roof)	sft	1,650.0		
20	MS Door 4'-6"	pcs	1.0		
21	Septic Tank (Ring Type 3'-0")	l/s	1.0		
22	Water Tank 1000 Ltr with Pipe Network	l/s	1.0		
Sub Total					

Annex 2
New Security Camp Adjacent Temple Area

SI No	Description	Unit	Quantity	Rate	Total Amount
B. SANITARY / PLUMBING WORKS					
1	Long Pan	pcs	1.0		
2	Flush Tank (Double Push) supply and installation, including connection pipe , valve etc.	pcs	3.0		
3	Supply and installation of SS Sink.	pcs	1.0		
4	Supply and installation of Wash Basin	pcs	1.0		
5	Supply & installation of uPVC pipe with bend, socket etc. Rate including earth cutting / filling & pipe support as per instruction .				
i	2" dia for waste water line.	rft	40.0		
ii	4" dia for soil line.	rft	60.0		
iii	6" dia for soil line .	rft	40.0		
6	Supply & installation of uPVC long trap 4" dia.	pcs	1.00		
7	Supply & installation of cpvc pipe with bend, socket etc. as per instruction .	job	1.00		
8	Supply & installation of 1 1/4" dia pvc thread pipe for main water line from tube well to water tank .	rft	250.0		
9	Supply & installation of following fitting/ fixtures .				
i	3/4 " dia for water supply	rft	150.0		
ii	1/2 " dia for water supply	rft	80.0		
i	1 1/2" dia gate valve .	pcs	2.0		
ii	3/4" dia gate valve.	pcs	6.0		
iii	3/4" dia angle stop cock .	pcs	8.0		

iv	3/4" dia steel stop cock .	pcs	8.0		
v	Pillar cock	pcs	5.0		
vi	Bib cock	pcs	8.0		
vii	Sink cock	pcs	2.0		
viii	Towel rail & ring	pcs	2.0		
ix	Soap tray	pcs	5.0		
x	Shower	pcs	1.0		
xi	Floor grating	pcs	5.0		
xii	Mirror (Toilet Basin area's 6ft x 3ft)	pcs	2.0		
xiii	Connection pipe	pcs	4.0		
10	Grove cutting in masonry wall for pipe laying	rft	100.0		
11	Supply and installation of plastic water tank- 1000 ltr.	item	1.0		
Sub Total					

Annex 3
New Security Camp Adjacent Temple Area

SI No	Description	Unit	Quantity	Rate	Total Amount
C. ELECTRICAL WORKS					
1.i	20mm dia pvc Chanel	rft	100.0		
1.ii	25mm dia pvc Chanel	rft	100.0		
2	Supply & installation of MK Steel box				
i	1 Gang Box	pcs	4.0		
ii	2 Gang Box	pcs	5.0		
iii	3 Gang Box	pcs	4.0		
iv	Junction Box	pcs	6.0		
4	Supply & laying of cables		100.0		
i	1x 1.5 BYA	coil	3.0		
ii	1x 2.5 BYA	coil	2.0		
iii	1x 1.5 rm/re BYA for earthing	coil	1.0		
iv	2x 3.0 rm NYY	rft	1,000.0		
vi	1x 2.5 re BYA	coil			
5	Supply and installation of gang switch-MK Brand.				
i	1 Gang	pcs	5.0		
ii	2 Gang	pcs	3.0		
iii	3 Gang	pcs	3.0		
6	Supply & installation of 13 amps flat 3 pin socket - MK Brand		15.0		
7	Supply and installation of fan regulator with switch .	pcs	6.0		
8	Supply & Installation of light				
i	Single LED tube light - 1x 4'- 40 watt	pcs	14.0		
ii	LED Round down light set - 18 watt	pcs	14.0		
9	Supply & installation of 56"/48" dia ceiling fan .	pcs	6.0		
10	Supply & installation of 12" x 12" exhaust fan	pcs	2.0		

11	Supply & Installation of metal fan hook with ceiling frame .	pcs	5.0		
12	Thunder Arrester	pcs	1.0		
Sub Total					

Note: Cost Breakdown and Taxation - The financial proposal must clearly specify the **VAT amount separately**, along with the applicable **VAT percentage**. The quoted price shall be **inclusive of Advance Income Tax (AIT)**. Any proposal that does not clearly disclose the tax structure may be subject to clarification or disqualification.

Annex 4
Design

