ASIAN UNIVERSITY FOR WOMEN

Request for Proposal (RFP) (Selective Tendering) For Road Repair Work
Asian University for Women (AUW)
Arefin Nagar Campus, Chattogram

Summary Sheet

Name of the company	Asian University for Women
Procurement Reference Number	Road_Repair/Site/26_27
Date of issue of the RFP	28 October 2026
Date and Closing Time for RFP submission	4 November, 2026 (12:01PM) (GMT +6)
Quotation submission mail address	tender178@auw.edu.bd
Address for Communication	**Asian University for Women** 20/A M. M. Ali Road Chattogram 4000, Bangladesh Tel: +880-31-285-4980 Fax: +880-31-285-4988

Bidders are invited to submit their proposals in accordance with the terms outlined in the enclosed Request for Proposal (RFP).

AUW reserves the right to reject any or all offers without providing any reason.

Confidentiality must be strictly maintained. The information provided here should only be used for its intended purpose and scope. By retaining this RFP, you agree to treat all information as confidential.

All communications regarding this Request for Proposal should be directed to AUW, with copies sent to the email addresses listed in the RFP email.

For any further queries, please contact:

- **Primary Point of Contact for RFP Process and Technical Queries:**
  Mohammed Ishrat Bin Mahbub
  Director of Supply Chain Management
  Email: mohammed.mahbub@auw.edu.bd
  Contact Number: +8801926673027; Whatsapp: +8801671470348

Proposals should be submitted only to the following email: tender178@auw.edu.bd
No other AUW email address should be used in the "To," "CC," or "BCC" fields. Any proposal that violates this instruction may be disqualified.

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RFP and Tender Notice

Asian University for Women (AUW) is committed to adhering to the highest standards of financial integrity and management best practices in all aspects of its operations, including RFPs, Tender Notices, and campus construction. We value respect for all, high standards for occupational health and safety, environmental preservation, and equality of men and women as workers and their entitlements for equal wage for equal work. We encourage all our contractors to employ at least 50% women in their workforce.

Should anyone notice or otherwise come to know of any practice or incidence of malfeasance, corruption, unlawful or disrespectful treatment or unsafe living or working conditions, avoidable environmental degradation or mismanagement in any form, they may write in full confidentiality to the Secretary of the Board of Trustees. In case of receipt of any such submission with sufficient specificity, an independent agency may investigate the matter and respond to the writer and if appropriate, to the public.

boardsecretary@asian-university.org

AUW is a privately funded independent international university governed by its Board of Trustees with a public service mission. All decisions relating to its management are at the sole discretion of its Board of Trustees.

Thank you for helping AUW achieve the highest ethical and management standards.

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About Us

Asian University for Women is the first of its kind: an independent, regional institution dedicated to excellence, women's education and leadership development – global in outlook, but rooted in the contexts and aspirations of the people of Asia.

Located in Chittagong, Bangladesh, AUW exists to educate and empower a rising network of women leaders through the transformative power of an American-style liberal arts and sciences education. Open to women from all walks of life, AUW particularly encourages women who are the first in their family to get a university education.

Objective

The objective of the Road Repair Work at Arefin Nagar is to restore safe, durable, and serviceable road infrastructure at Asian University for Women (AUW) that supports the university's academic, residential, and community activities. The works will improve vehicle and pedestrian access, surface and storm water drainage, site safety, and overall campus functionality while contributing to a clean, resilient, and environmentally responsible campus environment.

Specifically, the project aims to:

- repair and re-level the existing main road, including earthwork, base preparation, and filling with sand and compacted material;
- restore existing drains and construct a reinforced cement concrete cross drain with a durable MS grating cover;
- remove and replace damaged concrete and carry away excavated and demolished material to a safe disposal area;
- reduce waterlogging on the road surface and improve the flow of storm water away from campus paths; and
- complete the works with minimal disruption to students, staff, and campus users.

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Bill of Quantities

Sl No.	Description	Unit	Quantity	Unit Price (BDT)	Amount (BDT)
1	Labour work for cleaning loose soil and dirt from marked areas, laying and filling with rubbish and sand, and constructing drains. Existing drain repairing work.	Person	80		
2	Earthwork in excavation of existing road, including layout, by excavating earth to the lines, grades and elevation, carrying and disposing of all excavated materials at a safe distance designated by the E-I-C in all types of soils except rocky, gravelly, slushy or organic soil, levelling, ramming, dressing and preparing the base, etc., including arranging all necessary tools and equipment (Roller and Dozer) at work site, etc.	days	7		
3	RCC-25: Reinforced cement concrete work for 1 number cross drain with minimum cement content relates to mix ratio 1:1.5:3 and maximum water cement ratio 0.4, having sand of minimum FM 1.8 and 20 mm down well graded brick chips, cleaning, placing shutter in position, making shutter water-tight properly, placing reinforcement in position, mixing, maintaining allowable slump of 75 mm to 100 mm, casting in forms, compacting by mechanical vibrator machine, curing for 28 days, removing centering-shuttering after approved specified time period, other incidental charges, etc., all complete as per E-I-C. The cost of reinforcement and its fabrication, welding, coupling, placing, binding, etc. is not included, but the cost of admixture is included in this unit rate.	cum	25		
4	Supplying and fabrication of ribbed or deformed bar reinforcement for all types of RCC work (1 number cross drain) including straightening, removing ruts, cleaning, cutting, hooking, bending, lapping and/or welding wherever required as directed, placing in position, tying with 22 BWG black annealed binding wire double fold, cost of binding wire and anchoring to the adjoining members wherever necessary, supplying and placing with proper cover blocks (1:1), supports, chairs, spacers, splices or laps, etc., including cost of all materials, cost of labour, cost of equipment and machinery, loading and unloading, transportation, all other incidental charges and work at all leads and lifts, etc.	kg	1,500		
5	Supply and fitting of MS grating 20 mm dia bar and 1.5 x 1.5 angle (size 12 m length x 700 mm width) at cross drain top with red oxide and colour paint.	Rm	12		
6	Supply of demolished concrete, including laying, filling and adequate compaction of the designated areas.	cum	1,000		
7	Supply of sand filling, laying and adequate compaction of the designated areas.	cum	300		
				Grand Total (BDT)	

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I. Information to Be Submitted with the Financial Proposal

Bidders are required to submit the following information and supporting documents along with their financial proposal for the Roadwork & Drain Repair Works**:**

1. ***Site Visit:***

   A physical site visit is mandatory prior to submission of the proposal. Bidders are expected to inspect the proposed work areas and assess the existing site conditions, access, levels, drainage requirements, quantities, and other relevant factors necessary for accurate pricing and execution of the works.

2. ***Detailed Cost Breakdown:***

   The financial proposal must include a detailed item-wise cost breakdown for the road repair works, including road surface restoration, pothole repair, damaged road section reconstruction, culvert repair and construction, drain repair and construction, and other associated works, as applicable. The quotation shall clearly indicate the applicable VAT amount and VAT percentage separately. AIT (Advance Income Tax) shall be deemed inclusive in the quoted rates and amounts. All costs related to construction materials, labor, transportation, equipment, removal of damaged materials, site preparation, excavation, subgrade preparation, pavement repair, compaction, testing, finishing, debris removal, and other associated road repair activities shall be included in the quoted price unless otherwise specified.

3. ***Valid Trade License:***

   A valid and up-to-date Trade License must be submitted along with the proposal.

4. ***Tax and Business Documents:***

   The bidder must submit valid copies of the following:
   - TIN Certificate;
   - BIN Certificate; and
   - Latest available Tax Return/Acknowledgement.

5. ***Relevant Work Experience:***
   The bidder must submit details of similar work experience must be included, highlighting project size, scope, and client references where available.

6. ***Company Profile:***

   A comprehensive company profile must be submitted.

7. ***Lead Time / Completion Schedule:***

   The bidder must clearly specify the proposed mobilization period and total lead time for completion of the works. The proposal should indicate the anticipated commencement date, construction duration, and expected completion date.

II. Terms and Conditions

Please note that the offer is subject to the following terms and conditions:

1. **Quantities:**

   The quantities specified in this RFP are tentative and may vary depending on actual site conditions, measurements, design requirements, and finalization of the Contract or Purchase Order (PO). Payment shall be made based on the approved actual quantities executed and measured, where applicable.

2. **Award of Contract:**

   AUW reserves the right to award the contract to one or more bidders. The final quantities and scope of work may be divided among successful bidders at the sole discretion of AUW.

3. **Right to Cancel or Reject:**

   AUW reserves the right to cancel the bidding process at any stage, whether before or after receipt or opening of bids, and may invite fresh bids if deemed necessary. AUW also reserves the right to reject any or all bids without assigning any reason.

4. **Incomplete Bids:**

   Any bid that is incomplete in terms of required documents, information, pricing, or other submission requirements may be considered non-responsive and may not be considered for evaluation.

5. **Payment Terms:**

   Bidders must clearly state their proposed payment terms in their financial proposal. Payment will be processed in accordance with the mutually agreed terms and the requirements of the final Contract or Purchase Order.

6. **Clarifications:**

   Any request for clarification regarding this RFP must be submitted to the undersigned no later than **4 November 2026 at 11:01 AM**. All relevant clarifications received within the specified timeframe will be shared with all participating bidders without disclosing the source of the inquiry.

7. **Validity of Quoted Rates:**

   The basic rates quoted by the bidder shall remain valid and effective until **30 December 2026**. During this validity period, the bidder shall not revise the quoted basic rates unless otherwise agreed in writing by AUW.

8. **Responsibility for Site Conditions:**

   Bidders are expected to familiarize themselves with the existing site conditions through the mandatory site visit before submitting their proposals. No additional claim arising from a failure

to inspect or adequately assess the site conditions shall ordinarily be considered after submission of the proposal.

9. **Completion and Handover:**

The successful bidder shall complete the assigned works within the agreed timeframe and hand over the completed repaired roadworks and drainage facilities in a safe, functional, and acceptable condition to AUW.