



**ASIAN UNIVERSITY
FOR WOMEN**

**Request for Proposal (RFP)
Grouting
Asian University for Women (AUW), Arefin Nagar Campus
Summary Sheet**

Name of the company	Asian University for Women
Procurement Reference Number	Grouting
Date of issue of the RFP	4 December 2025
Date and Closing Time for RFP submission	17 December 2025 (12:01 pm) (GMT +6)
Quotation submission mail address	tender145@auw.edu.bd
Address for Communication	Asian University for Women 20/A M. M. Ali Road Chattogram 4000, Bangladesh Tel: +880-31-285-4980 Fax: +880-31-285-4988

Bidders are invited to submit their proposals in accordance with the terms outlined in the enclosed Request for Proposal (RFP).

AUW reserves the right to reject any or all offers without providing any reason.

Confidentiality must be strictly maintained. The information provided here should only be used for its intended purpose and scope. By retaining this RFP, you agree to treat all information as confidential.

All communications regarding this Request for Proposal should be directed to AUW, with copies sent to the email addresses listed in the RFP email.

For any further queries, please contact:

- **Primary Point of Contact for RFP Process and Technical Queries:**

Mohammed Ishrat Bin Mahbub

Director of Supply Chain Management

Email: mohammed.mahbub@auw.edu.bd

Contact Number: +8801926673027; Whatsapp: +8801671470348

Proposals should be submitted only to the following email: tender145@auw.edu.bd

No other AUW email address should be used in the "To," "CC," or "BCC" fields. Any proposal that violates this instruction may be disqualified.



RFP and Tender Notice

Asian University for Women (AUW) is committed to adhering to the highest standards of financial integrity and management best practices in all aspects of its operations, including RFPs, Tender Notices, and campus construction. We value respect for all, high standards for occupational health and safety, environmental preservation, and equality of men and women as workers and their entitlements for equal wage for equal work. We encourage all our contractors to employ at least 50% women in their workforce.

Should anyone notice or otherwise come to know of any practice or incidence of malfeasance, corruption, unlawful or disrespectful treatment or unsafe living or working conditions, avoidable environmental degradation or mismanagement in any form, they may write in full confidentiality to the Secretary of the Board of Trustees. In case of receipt of any such submission with sufficient specificity, an independent agency may investigate the matter and respond to the writer and if appropriate, to the public.

boardsecretary@asian-university.org

AUW is a privately funded independent international university governed by its Board of Trustees with a public service mission. All decisions relating to its management are at the sole discretion of its Board of Trustees.

Thank you for helping AUW achieve the highest ethical and management standards.

1. Introduction

Asian University for Women (AUW) seeks to graduate women who will be skilled and innovative professionals, service-oriented leaders in the businesses and communities in which they will work and live, and promoters of intercultural understanding and sustainable human and economic development in Asia and throughout the world.

2. Scope of Services

a. Perform pressure grouting beneath the mat using advanced machinery operated by experienced and skilled manpower. The vendor will supply all necessary materials, including high-quality cement and additives required for optimal grout performance. The vendor will also manage the entire power supply and related logistics needed for the grouting operation, ensuring uninterrupted work progress. The grouting process will be carefully controlled to fill voids, cracks, and consolidate the soil, thereby improving the load-bearing capacity and stability of the mat foundation.

b. Fabricate and install pressure grouting pipes within the mat through precision core cutting. This involves accurately drilling holes of specified diameter and depth to place the grouting pipes strategically. The vendor will ensure proper sealing and securing of pipes to prevent grout leakage. The installation will be planned to cover all critical areas requiring reinforcement, ensuring thorough grout distribution and effective strengthening of the foundation. All work will comply with relevant engineering standards and safety protocols.

c. Conduct pre-grouting site inspection and surveys to identify areas requiring grouting, assess soil conditions, and determine optimal grout mix design.

d. Prepare grout mix on-site or at an approved facility, ensuring consistent quality and correct proportions to meet design specifications.

e. Monitor grout pressure, volume, and flow rate continuously during injection to achieve uniform distribution and prevent over-pressurization or damage to the mat structure.

f. Perform post-grouting inspection and testing, including core sampling and pressure tests, to verify grout penetration effectiveness and structural improvements.

g. Provide all necessary equipment for transportation, handling, and disposal of waste materials generated during the grouting process, adhering to environmental and safety regulations.

h. Maintain clear documentation and reporting throughout the grouting work, including daily progress reports, material usage logs, and any deviations or issues encountered.

3. Requirements

SL. No.	Description of item	Unit	Quantity
Part-A			
1	Mobilization Machine mobilization and demobilization	lump sum	1
2	Pressure Grouting 25 Bag cement per point may be used. Pressure grouting using Machine	bag	500
Part-B			
3	1" Steel pipe for Grout Outer Dia 30 mm, thickness 2-3mm, 3-6 ft long, including all preparation	Pcs	20
4	Cement	bag	500
5	Admixture	Liter	150
6	Generator Rent (If Required)	Day	5
7	Generator fuel cost (If Required)	Liter	250

Price should mention the inclusion of tax and VAT details.

4. Vendor Responsibilities

- The vendor shall provide all necessary machinery, equipment, skilled manpower, tools, and consumables required to complete the grouting work efficiently and safely. This includes the procurement, transportation, and maintenance of all resources for the duration of the project.
- The vendor is responsible for the fabrication and precise installation of all grouting pipes according to the project specifications using suitable core cutting techniques. Proper sealing and securing of pipes must be ensured to avoid grout leakage.
- The vendor must strictly adhere to all relevant engineering standards, industry best practices, and safety protocols throughout the execution of the work to minimize risks and ensure quality

outcomes.

- Close coordination and communication with AUW's designated site engineer or consultant is mandatory to ensure alignment with project requirements, timely inspections, and addressing of any on-site issues.
- The vendor shall maintain a clean, organized, and hazard-free work environment at all times, including the responsible handling and disposal of waste materials generated during the work.

5. Submission Requirements

Vendors must submit the following documents and details for evaluation:

- A comprehensive company profile detailing past projects, capabilities, and relevant certifications.
- A detailed work methodology outlining the step-by-step approach to be used for the grouting work, including quality control measures.
- A complete list of available skilled manpower, their qualifications, and the equipment proposed for use in the project.
- A proposed work schedule with key milestones and estimated completion dates to demonstrate time management capability.
- A competitive financial proposal that aligns with the technical scope provided, without any deviations or omissions.
- Any additional terms or special conditions proposed by the vendor, if applicable, for consideration.

6. Evaluation Criteria

Proposals will be evaluated based on the following factors:

- The vendor's technical capability, relevant experience, and demonstrated expertise in similar grouting projects.
- The extent to which the proposal complies with the detailed scope of work and technical requirements.
- The clarity, feasibility, and completeness of the proposed work methodology.
- The ability to meet the project timeline and adhere to the proposed schedule.
- The competitiveness and transparency of the pricing offered in relation to the scope.
- The completeness and professionalism of the submission, including all required documents and information.

7. General Conditions: Please note that this offer is subject to the following terms and conditions:

- I.** The quantities mentioned are tentative and subject to change at the time of finalization of the contract or Purchase Order (PO).
- II.** Asian University for Women (AUW) reserves the right to award the contract to one or more bidders. Final quantities will be divided among the successful bidders at the sole discretion of AUW.
- III.** AUW reserves the right to cancel the bidding process at any stage—before or after receipt or opening of bids—and may call for fresh bids. AUW also reserves the right to reject any bid without assigning any reason.
- IV.** Bids that are incomplete in any respect will be considered non-responsive and will not be evaluated.
- V.** Payment terms must be clearly stated in the bid submission.
- VI.** Any queries or requests for clarification regarding the bid must be submitted to the undersigned by 17 December 2025, 11:00 AM. Responses to inquiries will be shared with all bidders without disclosing the source of the inquiry.
- VII.** Detailed payment terms and conditions will be mutually agreed upon and finalized at the time of contract signing, ensuring clarity on milestones, invoicing, and payment schedules.

Note: The quoted base rates must remain valid and effective until April 27, 2026.