



## Request for Proposal for Refrigerator and Air Conditioner for Asian University for Women, KEPZ Project

### RFP Summary Sheet

<b>Name of the company</b>	Asian University for Women
<b>Procurement Reference Number</b>	0262/25-26 and Additional
<b>Date of issue of the RFP</b>	17 <sup>th</sup> September, 2025
<b>Date and Closing Time for RFP submission</b>	24 <sup>th</sup> September, 2025 (12:01 pm) (GMT +6)
<b>Quotation submission mail address</b>	<a href="mailto:tender127@auw.edu.bd">tender127@auw.edu.bd</a>
<b>Address for Communication</b>	<b>Asian University for Women</b> 20/A M. M. Ali Road Chattogram 4000, Bangladesh Tel: +880-31-285-4980 Fax: +880-31-285-4988

Bidders are invited to submit their proposal in accordance with the enclosed Request for Proposal (RFP) terms.

AUW reserves the right to reject any or all offers without assigning any reason.

Complete confidentiality should be maintained. Information provided here should be used for its intended scope and purpose. Retention of this RFP signifies your agreement to treat the information as confidential.

All communication with regard to this request for proposal needs to be directed to AUW directly while in copy of all these communications at the email addresses mentioned in the RFP mail.

For any further queries can contact in below mail: Primary point of contact for RFP process and technical queries Mohammed Ishrat Bin Mahbub; Head of Procurement; Email: [mohammed.mahbub@auw.edu.bd](mailto:mohammed.mahbub@auw.edu.bd); Contact Number: +8801926673027; Whatsapp: +8801671470348.

Proposal should be submitted only in the email: [tender127@auw.edu.bd](mailto:tender127@auw.edu.bd)

No other AUW email should be in TO/CC/BCC. Any proposal violate this instruction may face the cancellation of their proposal.

## Objective

Asian University for Women (AUW) seeks to graduate women who will be skilled and innovative professionals, service-oriented leaders in the businesses and communities in which they will work and live, and promoters of intercultural understanding and sustainable human and economic development in Asia and throughout the world.

## Requirements

We, to achieve our objectives, need the following product/services are below:

### Description of Product/Service: Refrigerator and Air Conditioner for Asian University for Women, KEPZ Project

AC 1.5 Ton		QTY
Air Conditioner Type	Inverter	15
Function	Cooling	
Cooling Capacity	18000 BTU/Hr	
	5275 Watts	
	1.5 Ton	
Compressor	Rotary (Inverter)	
Refrigerant	R-32 or R-454B	

Refrigerator 250Ltr		QTY
Type	Direct Cool	8
Capacity :		
Gross Volume (Outer Dimension, Manufacturer declared)	250Ltr	

### 1. Information need to be submitted:

- Brand Name and Specifications** – To be provided where required.
- Trade License** – A valid copy of the trade license must be submitted.
- Company Details** – Complete company details, including legal and operational information.
- Delivery Date** – The expected delivery date of the products/services.
- Client Information and PO Receiving Details** – Full client information along with Purchase Order (PO) receiving details.
- Tax Identification Number (TIN)** of the Supplier, along with a copy of the latest tax return.
- BIN** – Business Identification Number (BIN) of the Supplier.
- Warranty** – Details of warranty, if applicable, including terms and conditions.

**Please note that this offer is subject to the following terms and conditions:**

- I. The quantities mentioned are tentative and subject to change at the time of finalization of the contract or Purchase Order (PO).
- II. Asian University for Women (AUW) reserves the right to award the contract to one or more bidders. Final quantities will be divided among the successful bidders at the sole discretion of AUW.
- III. AUW reserves the right to cancel the bidding process at any stage—before or after receipt or opening of bids—and may call for fresh bids. AUW also reserves the right to reject any bid without assigning any reason.
- IV. Bids that are incomplete in any respect will be considered non-responsive and will not be evaluated.
- V. Payment terms must be clearly stated in the bid submission.
- VI. Any queries or requests for clarification regarding the bid must be submitted to the undersigned by **24th September 2025, 11:00 AM**. Responses to inquiries will be shared with all bidders without disclosing the source of the inquiry.
- VII. Bidders may participate in bidding for any single item.

Note: The quoted basic rates must remain valid and effective until **30<sup>th</sup> November 2025**.