



Request for Proposal (RFP)
Road Repair Works – 420 Meters
Asian University for Women (AUW), Arefin Nagar Campus
Summary Sheet

Name of the company	Asian University for Women
Procurement Reference Number	0320/25-26
Date of issue of the RFP	15 th September, 2025
Date and Closing Time for RFP submission	21 st September 2025 (12:01 pm) (GMT +6)
Quotation submission mail address	tender125@auw.edu.bd
Address for Communication	Asian University for Women 20/A M. M. Ali Road Chattogram 4000, Bangladesh Tel: +880-31-285-4980 Fax: +880-31-285-4988

Bidders are invited to submit their proposal in accordance with the enclosed Request for Proposal (RFP) terms.

AUW reserves the right to reject any or all offers without assigning any reason.

Complete confidentiality should be maintained. Information provided here should be used for its intended scope and purpose. Retention of this RFP signifies your agreement to treat the information as confidential.

All communication with regard to this request for proposal needs to be directed to AUW directly while in copy of all these communications at the email addresses mentioned in the RFP mail.

For any further queries can contact in below mail: Primary point of contact for RFP process and technical queries Mohammed Ishrat Bin Mahbub; Head of Procurement; Email: mohammed.mahbub@auw.edu.bd; Contact Number: +8801926673027; Whatsapp: +8801671470348.

Proposal should be submitted only in the email: tender125@auw.edu.bd

No other AUW email should be in TO/CC/BCC. Any proposal violate this instruction may face the cancellation of their proposal.

Objective

Asian University for Women (AUW) seeks to graduate women who will be skilled and innovative professionals, service-oriented leaders in the businesses and communities in which they will work and live, and promoters of intercultural understanding and sustainable human and economic development in Asia and throughout the world.

Requirements

We, to achieve our objectives, need the following product/services are below:

Description of Product / Service: Request for Proposal for 420m Road Repair at AUW (Arefin Nagar)

SL. No.	Description	Unit	Quantity
Repair of 420 meters of road from the culvert point to the 2nd gate.			
1	Labor work for cleaning loose soil and dirt from marked areas, laying and filling with rubbish and sand, and constructing drains.	per person	60
2	Earth cutting by excavator	days	3
3	Brick edging work.	rft	2300
4	Supply of demolished concrete, including laying and filling at the designated areas	cft	14000
5	Supply of filling sand	cft	7000
6	Compaction of filled areas by roller, ensuring proper slope maintenance	days	2

Information need to be submitted with financial proposals:

- I. **Site Visit:** A physical visit to the site is mandatory prior to submission of the proposal.
- II. **Cost Breakdown:** Proposal must include a detailed cost estimate, clearly mentioning the VAT amount separately with applicable percentage. AIT will be considered inclusive in the quoted amount.
- III. **Trade License:** A valid trade license must be submitted with the proposal.
- IV. **Tax Documents:** Bidders must provide copies of their TIN, BIN certificates and Tax returns.
- V. **Work Experience:** Details of similar work experience must be included, highlighting project size, scope, and client references where available.
- VI. **Company Profile:** Comprehensive company details must be provided, including ownership, management, and operational capacity.
- VII. **Lead Time:** Proposed lead time for completion of the task must be specified clearly.



Please note that this offer is subject to the following terms and conditions:

1. **Quantities:** The quantities mentioned in this RFP are tentative and subject to change at the time of finalization of the Contract/Purchase Order (PO).
2. **Award of Contract:** AUW reserves the right to award the contract to one or more bidders. Final quantities may be divided among the successful bidders, at the sole discretion of AUW.
3. **Right to Cancel or Reject:** AUW reserves the right to cancel the bidding process at any stage—before or after receipt of bids, or after opening of bids—and may call for fresh bids. AUW also reserves the right to reject any bid without assigning any reason.
4. **Incomplete Bids:** Any bid that is incomplete in any respect will not be considered.
5. **Payment Terms:** Bidders must clearly state their proposed payment terms in the bid submission.
6. **Clarifications:** Any request for clarification regarding this RFP must be submitted to the undersigned no later than **21st September 2025, 11:01 AM**. All clarifications received will be shared with all participating bidders without disclosing the source of the inquiry.

Note: The basic rates quoted should be effective until 30th October, 2025