



**ASIAN UNIVERSITY
FOR WOMEN**

**Request for Proposal for IT Items
Summary Sheet**

Name of the company	Asian University for Women
Procurement Reference Number	1084/22-23, 1087/22-23, 1088/22-23, 1090/22-23, 1091/22-23
Date of issue of the RFP	3 rd July, 2023
Date and Closing Time for RFP submission	15 th July, 2023 (12:01 pm) (GMT +6)
Quotation submission mail address	tender80@auw.edu.bd
Address for Communication	Asian University for Women 20/A M. M. Ali Road Chattogram 4000, Bangladesh Tel: +880-31-285-4980 Fax: +880-31-285-4988

Bidders are invited to submit their proposal in accordance with the enclosed Request for Proposal (RFP) terms.

AUW reserves the right to reject any or all offers without assigning any reason.

Complete confidentiality should be maintained. Information provided here should be used for its intended scope and purpose. Retention of this RFP signifies your agreement to treat the information as confidential.

All communication with regard to this request for proposal needs to be directed to AUW directly while in copy of all these communications at the email addresses mentioned in the RFP mail.

For any further queries can contact in below mail: Primary point of contact for RFP process and technical queries Mohammed Ishrat Bin Mahbub; Head of Procurement; Email: mohammed.mahbub@auw.edu.bd; Contact Number: +8801926673027; Whatsapp: +8801671470348.

Proposal should be submitted only in the email: tender80@auw.edu.bd

No other AUW email should be in TO/CC/BCC. Any proposal violate this instruction may face the cancellation of their proposal.

Objective

Asian University for Women (AUW) seeks to graduate women who will be skilled and innovative professionals, service-oriented leaders in the businesses and communities in which they will work and live, and promoters of intercultural understanding and sustainable human and economic development in Asia and throughout the world.

Requirements

We, to achieve our objectives, need the following product/services are below:

Description of Product/Service: IT items

PR # 1084/22-23		
Sl. No.	Description	Quantity
Dell Optiplex 3000 Core i5 12th Gen Tower Brand PC		
1	Processor :	Intel Core i5-12500 (18M Cache, 3:00 GHz to 4.60 GHz)
	Motherboard :	Intel B660 Chipset
	RAM	8 GB DDR4 RAM
	Graphics Card :	Intel UHD Graphics
	Storage	512 GB NVME SSD
	Monitor	Dell 18.5 Inch LED Monitor
	Audio	Universal Audio Jack
	Power Supply	180 W
	Network & amp, Wireless Connectivity	Ethernet RJ-45
	Operating System	Free-Dos
	Keyboard	USB Keyboard
	Mouse	USB Mouse
	Optical Drive	Yes
	External I/O Ports	Front Two USB 2.0 Ports, Two USB 3.2 Gen 1 Ports Rear: Two USB 2.0 Ports with Smart Power On Two USB 3.2 Gen 1 PortsOne DisplayPort 1.4 portone HDMI 1.4b port
		8 Set



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PR NO:1087/22-23 For IT			
Sl No.	Description		Quantity
1	86" LED Interactive Smart Board	86" LED Interactive Smart Board: Dual Operating System: Windows 11 Pro & Android 11.0 Windows Part: Intel Core™ i7 Processors.10th Gen, Storage 512 GB SSD (M.2) RAM 16 GB DDR4, Android Part: Android 11, RAM: 4 GB, ROM: 32 GB, Quad core with Built in Google Play Store.	1
2	HD Document Visualizer and Scanner	HD Document Visualizer and Scanner	1
3	Portable Mobile Trolley Stand	Portable Mobile Trolley Stand	1
PR NO:1088/22-23 For IT			
1	Logitech Rally Plus	Logitech Rally Plus full set	1
2	Additional MIC for Rally Plus	Additional MIC for Rally Plus	5
3	Logitech Rally Mic Pod HUB	Logitech Rally Mic Pod HUB	3
4	MIC Pod Pendant Mount	Ceiling Pendant Mount for rally Mic Pod Microphones	7
5	Rally Mic pod Extension Cable	Logitech VC 952-000047 Rally Mic pod Extension Cable 10M	5
PR NO:1090/22-23 For IT			
1	75" Smart UHD TV	Samsung 75" Crystal UHD 4K Smart TV Model: AU/TU/BU 7000 or 8000 Series	1
PR NO:1091/22-23 For IT			
1	Logitech Video Conference Group	Logitech Video Conference Group Series (Part no# 960-001054) Complete Set	1

1. Information need to be submitted:

- a) Trade license
- b) Company details
- c) Delivery date
- d) Client Information.
- e) TIN
- f) BIN
- g) Inform VAT/TAX including or excluding details.
- h) Warranty/Guarantee

Please note that this offer is subject to the following terms and conditions:

1. The quantities mentioned are tentative quantities required and may change at the time of the finalization of the contract/PO.
2. AUW reserves the right to award the contract to one or more bidders. Accordingly, the final quantities required will be divided among successful bidders. The quantities so divided will be at the sole discretion of AUW.
3. AUW reserves the right to cancel the bidding before or after the receipt of bids or also after the opening of bids and call for fresh bids. AUW also has the right to reject any bid without assigning any reason.
4. Bids incomplete in any respect will not be considered.
5. Please mention your payment terms in the bid.
6. Any query for clarification on the bid can be had from the undersigned latest by 15th July, 2023 11:00 am. Please note that any inquiry received from any bidder will be sent to all bidders without disclosing the source of the inquiry.
7. The basic rates quoted should be effective until 15th September, 2023