

Request for Proposal of Design based Construction of Basketball Court at Asian University for Women

AUW invites proposals from eligible design and construction companies for construction of a Basketball Court at Asian University for Women premises 20/A, M. M. Ali Road.

RFP Summary Sheet

Name of the company	Asian University for Women
Procurement Reference Number	AUW/21-22/MNTNC/Basketball
Date of issue of the RFP	26 th January, 2022
Date and Closing Time for RFP submission	31 st January, 2022 2:00PM (BD Time)
Quotation submission mail address	tender34@auw.edu.bd
Address for Communication	Asian University for Women 20/A M. M. Ali Road Chattogram 4000, Bangladesh Tel: +880-31-285-4980 Fax: +880-31-285-4988

Bidders are invited to submit their proposal in accordance with the enclosed Request for Proposal (RFP) terms.

AUW reserves the right to reject any or all offers without assigning any reason.

Complete confidentiality should be maintained. Information provided here should be used for its intended scope and purpose. Retention of this RFP signifies your agreement to treat the information as confidential.

All communication with regard to this request for proposal needs to be directed to AUW directly while in copy of all these communications at the email addresses mentioned in the RFP mail.

For any further queries can contact in below mail: Primary point of contact for RFP process and technical queries Mohammed Ishrat Bin Mahbub; Head of Procurement; Email: mohammed.mahbub@auw.edu.bd; Contact Number: +8801926673027; Whatsapp: +8801671470348.

1. Objective

Asian University for Women (AUW) seeks to graduate women who will be skilled and innovative professionals, service-oriented leaders in the businesses and communities in which they will work and live, and promoters of intercultural understanding and sustainable human and economic development in Asia and throughout the world.

2. Scope of work

Asian University for Women is requesting proposals that include the design based construction of basketball court with ancillary items as per standard specification (RCC floor with Acrylic synthetic paint, other standard provisions including the installation of two (2) benches. 1 on each sideline of the court for a total of 2.

SL. No	Name of work	Brief Description /Technical specification
1	Basketball court playing area is 17.38 x 9.32 Mtr with safe play is 2.62 X 2.56 Mtr	Excavation of earth and removal to a place shown by engineer on site to a maximum depth of 1.5 meter. Compacted the base by Hand compactor/ roller compactor.
2		Refill the excavated compacted area with local sand(FM0.8) consolidated by water blower as shown in the design.
3		75mm flat soling by 1 st class well burnt brick with sand filling in gaps
4		125 thick brick bottoming and joint filled with sand.
5		RCC casting of 6” thickness floor slab with properly burnt brick chips manually hand broken ¾” downgraded including neat cement finish as per design furnished or directed by site engineer
6	Basketball Poles	3.2 m projection basketball pole 6” square pipe in 5 mm wall thickness 3.2 mtr extension with 25 mm transparent acrylic board, dunking rim, die made frame, nylon net
7	Flood lighting System for Basketball Court	Flood lighting 4 No’s poles telescopic 7.5 mtr. height having 04 No’s of metal hell aide 400 watt on each pole (Should be painted), 1 double door distribution panel, complete wiring (lights fixtures, cable, M CB, make of hovels or equivalent)

8	Fencing	Providing and fixing chain link fencing made of 50 mm ms pipe with 50 mm by 50 mm square 3 mm thick wire fixed at top and bottom with 50 mm ms pipe having 8 ft height as per field measurement (Should be painted)/ Available colored fencing of above size insulated with plastic materials as approved on ground.
9	Fire hydrant movement	There is a fire hydrant in the workplace (field) and that needs relocate from the current place to alternate place. It requires separate work of moving the pipes and related items to the alternate place.
10	Pathway	Having 2 gaps for the pathway to visit from J building to other buildings as directed by site engineer.

3. Bidders should:

- a) Submit design and construction BOQ. The BOQ should furnish all technical details of the product alongwith manufacturers name and model/brand of the item. (The Design and BOQ will be maintained confidentially under the terms and conditions 7.5)
- b) Submit surface materials details and its longevity confirmation. (If synthetic and acrylic painting: period of its sustainability with warranty)
- c) Submit the cost including fire hydrant movement to the alternate place (SL 12).
- d) Submit all the related cost to accomplish the task as turnkey project. (E.g: Upcutting and others removal cost).
- e) Submit the timeline of accomplishing the work and handover the project.

4. Documents need to submitted by the bidder

To be considered for selection by the AUW, the bidders should meet the following criteria:

Table 1: Eligibility Criteria:

S. No.	Documents	Documents Details
1	Trade License	Valid Trade License for the year 2022 to onwards.
2	BIN/TIN	BIN/TIN Certificate related to the offerer
3	Company Profile	Company Profile that shows client list. The profile also should mention the year of company registration.
4	Other Documents	VAT certificate Certificate of Incorporations Legal Entity Bank solvency Register partnership deed (If necessary)

5. Bid Submission Process

5.1 Language of the Bid

The Bid prepared by the Bidder, as well as all correspondence and documents relating to the Bid exchanged by the Bidder and AUW shall be written in English language.

5.2 Signature

The covering letter must be signed with the Bidder's name and by an Authorized Signatory of the Bidder, who is authorized to commit the Bidder to contractual obligations. All obligations committed by such signatories are liable to be fulfilled by the Bidders who would be selected to carry out the project as per the terms of this RFP.

All the commitments, obligations and responses (all the pages) against this RFP must be signed by the signatory of the Bidder and are enforceable through security service provider which may be signed at the end of the bidding process.

5.3 RFP Submission

- a. An authorized signatory of the Bidder shall initial all the pages of the original Bid. The authorization shall be in the form of a written Power of Attorney accompanying the Bid or in any other form demonstrating that the signatory has been dully authorized to sign.
- b. The Bidders are required to submit soft copies of their Bids electronically.
- c. The Bidders should send the scanned copies of all relevant certificates, documents etc. in support of their RFP. The Bidder should sign on all statements, documents etc. uploaded by them owning responsibility for their authenticity.

Bids must be submitted through email by the last date and time indicated in the “Invitation to RFP”.

- d. Bidders are strongly advised not to wait till the last day for emailing and submitting their bids.

The bids shall be submitted with technical and commercial details.

All the pages of the proposal including annexures and documentary proofs should be numbered and signed by the authorized signatory.

The proposal should be prepared in English in PDF format.

5.4 Documents to be submitted

5.4.1 Technical Bid

5.4.2 Commercial Bid

6 Bid Evaluation

6.1 Opening of RFP

For bids received within the prescribed closing date and time will be evaluated.

6.2 Commercial Bid Evaluation

The Commercial bids will be evaluated on the basis of the quotes.

7. Terms and Conditions

7.1 Period of validity of bids

The process of bid evaluation, approval and subsequent activities may be assumed to take a reasonable amount of time. Please mention bids validity of time not less than a month.

7.2 Modifications and withdrawal of bids

No bid can be modified by the bidder, subsequent to the closing date and time for submission of bids.

7.3 Erasures or alterations

The offers containing erasures or alterations will not be considered. There should be no handwritten material, corrections or alterations in the offer.

7.4 Revised bids

If necessary, AUW reserves the right to call for revised technical or commercial bid from all the eligible bidders.

7.5 Confidentiality

The information given in this document is confidential and is for use by the bidder to whom it has been issued. Each party, i.e. AUW and the bidder, shall treat the other party's information as confidential and will take necessary steps to prevent the disclosure of the other's confidential information to third parties. Both the parties will keep the contents of order/ Agreement confidential, including the price information.

7.6 Cost and Currency

The offer must be made **in BDT only.**

The total price quoted should be inclusive of applicable duties, levies and charges, etc. All costs should be given in Figures and Words. No cost variation will be permitted other than statutory dues (Upward revision of service taxes will be borne by the bidder and benefit of downward revision of taxes shall be passed by the bidder to the AUW).

7.7 Compliance to Terms and Conditions

It is essential that all the bidders should agree to all the above-mentioned terms and conditions.

8 TERMINITION

- (a) Termination/or suspension of evaluation process– AUW reserves the right to suspend or terminate the Bidder evaluation process (in whole or in part) at any time in its absolute discretion and without liability to the Bidder. Bidders will be notified if any suspension or termination occurs but AUW is not obliged to provide any reasons.
- (b) Incorporation of Responses into agreement - The successful bidder as concluded by AUW shall sign a service level agreement. AUW may, at its sole discretion, incorporate any portion of any successful Response of a successful Bidder in to the final service level agreement.
- (c) Governing Laws & Dispute Resolution-The RFP and selection process shall be governed by and construed in accordance with the laws of Bangladesh.