



ASIAN UNIVERSITY
FOR WOMEN

Request for Proposal of Electric and Plumbing Items for
Asian University for Women

RFP Summary Sheet

Name of the company	Asian University for Women
Procurement Reference Number	AUW/ELECTRIC&Plumbing/2022
Date of issue of the RFP	2 nd January, 2022
Date and Closing Time for RFP submission	2 nd January, 2022 (4:00 pm) (GMT +6)
Quotation submission mail address	tender_26@auw.edu.bd
Address for Communication	Asian University for Women 20/A M. M. Ali Road Chattogram 4000, Bangladesh Tel: +880-31-285-4980 Fax: +880-31-285-4988

Bidders are invited to submit their proposal in accordance with the enclosed Request for Proposal (RFP) terms.

AUW reserves the right to reject any or all offers without assigning any reason.

Complete confidentiality should be maintained. Information provided here should be used for its intended scope and purpose. Retention of this RFP signifies your agreement to treat the information as confidential.

All communication with regard to this request for proposal needs to be directed to AUW directly while in copy of all these communications at the email addresses mentioned in the RFP mail.

For any further queries can contact in below mail: Primary point of contact for RFP process and technical queries Mohammed Ishrat Bin Mahbub; Head of Procurement; Email: mohammed.mahbub@auw.edu.bd; Contact Number: +8801926673027; Whatsapp: +8801671470348 and Looping Address for queries Manoj Prasad Ghantasala; Chief Financial Officer manoj.ghantasala@auw.edu.bd

Proposal should be submitted only in the email: **tender_26@auw.edu.bd**

No other AUW email should be in TO/CC/BCC. Any proposal violate this instruction may face the cancellation of their proposal.

Objective

Asian University for Women (AUW) seeks to graduate women who will be skilled and innovative professionals, service-oriented leaders in the businesses and communities in which they will work and live, and promoters of intercultural understanding and sustainable human and economic development in Asia and throughout the world.

Requirements

We, to achieve our objectives, need the following product/services are below:

- **Description of Product/Service: Electric and Electronics Equipment.**
- **Details of Specifications:** Please refer to the attached “Bid submission format for the detailed specifications and submit the quotes in the same format.”

SL. No	Name of the product	Specifications (Inform the brand name and Country of made in)	Unit	Quantity
1	Ceiling Fan 56"	BRB	PCS	130
2	Gas Double Burner	Miyako	PCS	10
3	Water Dispenser Hot and Cool	Miyako	PCS	10
4	LED Tube Shade 4'	Osaka 40 watt	PCS	130
2	Energy Light 24 Watt	Osaka	PCS	130
3	Energy Light 13 Watt	Osaka	PCS	140
4	Multi Combines Socket 15Amp		PCS	90
5	Heat Proof Coil Pipe		rft	100
6	Jublee Clamp 1"		PCS	88
7	Gate Bulb 1/2"		PCS	22
8	GI Plug 1/2"		PCS	30
9	GI Nipple 1/2"		PCS	50
10	Taplon Tap		PCS	50

Information need to be submitted:

- a) Warranty period (If any)
- b) Trade license
- c) Company details
- d) Delivery date

Please note that this offer is subject to the following terms and conditions:

1. The quantities mentioned are tentative quantities required and may change at the time of the finalization of the contract/PO.
2. The basic rates quoted should be effective until 15th January, 2022
3. AUW reserves the right to award the contract to one or more bidders. Accordingly, the final quantities required will be divided among successful bidders. The quantities so divided will be at the sole discretion of AUW.
4. AUW reserves the right to cancel the bidding before or after the receipt of bids or also after the opening of bids and call for fresh bids. AUW also has the right to reject any bid without assigning any reason.
5. Bids incomplete in any respect will not be considered.
6. Please mention your payment terms in the bid.
7. Any query for clarification on the bid can be had from the undersigned latest by 2nd January, 2022 4:00 pm. Please note that any inquiry received from any bidder will be sent to all bidders without disclosing the source of the inquiry.
8. Bidder can participate in any single item.

Bid submission format (Please update cells highlighted in yellow)							
Name of the Vendor							
Address							
Contact Person Name							
Contact Details (Email Id & Telephone No)	-						
DETAILS				RATE			
S.No	Name of the product	Specifications	Quantity	Rate	% of VAT (if applicable)	VAT Amount (BDT)	Total Amount (BDT)
1							
2							
3							
4							
5							
6							
Total							
Total Cost all inclusive							
Payment terms (BTC)							
Quotation valid till							
Any other terms and conditions							
Signature stamp							