

ZOHA SEDDIGHI

20/A M. M. Ali Road-Chattogram 4000, Bangladesh
zoha.seddighi@auw.edu.bd

EDUCATION

Macquarie University, Sydney - Australia *Aug. 2011 - Sept. 2012*
Master of Arts in English Literature
Shiraz University, Shiraz - Iran *Sept. 2006 - Aug. 2010*
Bachelor's Degree in English Language and Literature

TEACHING CERTIFICATES

Diploma in TESOL (450-hour) *Westminster College London, July 2017*
Certificate in Teaching IELTS *Westminster College London, Nov. 2017*
Certificate in Teaching Business English *Westminster College London, Dec. 2017*

TEACHING EXPERIENCES

Asian University for Women, Chittagong - Bangladesh *Jan. 2022 - Present*
English Language Instructor- General studies Program

- Taught ESL and IELTS with an emphasis on communication skills.
- Coordinated with the Program Department to ensure a consistent pedagogical approach.
- Empowered girls to make an impact on their societies and become future leaders.

Shiraz Payam Noor University, Shiraz - Iran *Sept. 2013 - Jan. 2022*
English Lecturer (part-time)

- Prepared and delivered lectures to undergraduate English Literature and English Translation students.
- Enhanced the overall achievement of classes by supporting mom-students to continue their education.
- Promoted better study habits by teaching modern study skills practiced globally.

Shiraz University of Technology, Shiraz - Iran *Sept. 2013 - Jan. 2022*
English Lecturer (part-time)

- Taught EAP, ESP, EFL and language skills to undergraduate engineering students of different disciplines.
- Earned the title of 'Excellence in Teaching' consecutively- based on student evaluation.
- Observed each student's performance and guided them through being independent learners.

Shiraz - Iran *Sept. 2013 - Jan. 2022*
Freelance teacher/ Private tutor

- Tutored language skills, IELTS and Business English to students as well as professionals.
- Trained professionals to communicate proficiently in business settings.
- Enabled students who came with limited English knowledge, to converse at a comfortable level.
- Ran online, in-person, private and group classes to meet the learning preferences of each student.

Pasargad College, Shiraz - Iran *Sept. 2013 - Dec. 2013*
English Lecturer (part-time)

- Designed ESL materials carefully to meet the needs of working students.
- Created an inclusive class where students of different backgrounds felt safe enough to learn and grow.
- Assessed exams and delivered constructive feedback to students.

INTERNATIONAL EDUCATIONAL AND HUMANITARIAN PROGRAMS

Alliance for International Women's Rights- Online program, Afghanistan *Apr. 2021- June. 2021*
English Language Instructor

- Ran one-to-one online English classes in line with the program's mission of female empowerment.
- Diagnosed my student's abilities, needs and objectives and tailored the lessons accordingly.
- Empowered my student by advising her to learn how to learn.

SkillSet - AIESEC , Krasnodar - Russia *Jan. 2013 - Apr. 2013*
English Language Instructor

- Initiated 'Reading class;' upon noticing that students struggled with various aspects of reading.
- Enhanced the learning experience by integrating classroom technology into classes.
- Worked with students of different levels and adapted the teaching methodologies accordingly.

LSAF - The United Nations and AIESEC, Garut - Indonesia *Nov. 2011 - Jan. 2012*
English Language Instructor

- Co-designed and co-taught interactive lessons with a fellow intern.
- Developed a new curriculum for 2 schools and made sure that the lessons were engaging to all learners.
- Post-return's interview on Macquarie University's Grapeshot Magazine: [Link](#) (page 3).

TRAINING COURSES

Teacher Training Course (TTC) *Mar. 2021- May. 2021*

- Trained English Language students to become qualified teachers in today's modern world.
- Suggested alternative methodologies to students during practical sessions to help them refine their skills.

Basic Speaking Skills Course *Mar. 2021- May. 2021*

- Facilitated an interactive online classroom in a student-centered environment to promote speaking skills.
- Built students' confidence by giving them active roles in speaking activities.

PROFESSIONAL AND INTERCULTURAL EXPERIENCES

Access Macquarie/ English Language Center, Sydney - Australia *Mar. 2012 - Aug. 2012*
Student Assistant and Team Leader

- Coordinated orientation events for Macquarie University's English Language Center.
- Advised students on enrolment; assisted them with their relocation issues and facilitated their stay.
- Led city and campus tours to familiarize students with the multiculturalism of Sydney.

AIESEC Macquarie - Public Relations Department, Sydney - Australia *Mar. 2012 - Aug. 2012*
Public relations Event Manager, AIESEC member

- Ran seminars to encourage students to make a change by taking part in AIESEC internships.
- Invited speakers from UNICEF and ActionAid Australia to familiarize students with their programs.
- Evaluated AIESEC internship applicants as a part of the interview panel member and co-selected the finalists.
- Received 'The Best Member Award' and 'The Best Portfolio Performance Award.'

International Student Services- Macquarie University, Sydney - Australia *Aug. 2011 - June 2012*
Student Buddy

- Delivered the commencement speech as the valedictorian at the 2012 graduation ceremony.
- Received the 'Certificate of Achievement' for attending the "Global Leadership Program."
- Performed as the master of ceremony at several orientation events.

- Led the 'Airport pick-up team' at Sydney International Airport and arranged to pick up and drop off new international students.
- Co-led social activities for Parents' group in order to support students with children.
- Interview on personal and professional achievements on The Macquarie Online Globe Magazine: [Link](#)

Shiraz University's Tourism Student Club, Shiraz - Iran

Aug. 2006 - June 2008

Vice President and Tour Leader

- Co-organized and co-led weekly trips to promote the well-being of students.
- Interacted with students, listened to their feedback and implemented changes to enhance the quality of tours.
- Engaged in other leadership activities run by different student clubs.

PUBLICATIONS

Books:

- **Seddighi, Zoha**, *English Speaking for Immigration Purposes*, Jangal Publications, 2019.
- **Seddighi, Zoha**, *Classroom Speaking Phrases for English Teachers*, Jangal Publications, 2019.

Conference Proceedings:

- **Seddighi, Zoha**, Creating a Safe Environment for Anxious Freshmen Speakers, *The University Grapevine Newsletter*, 2, 10-11, 2021.
- **Seddighi, Zoha**, "The Voyage" and The Concept of Family in Early Twentieth Century, *5th International Conference on Language, Literature, Culture and History Studies*, Tbilisi- Georgia, 2020.
- **Seddighi, Zoha**, The Impact of Setting on The Lucifer Effect in "The Most Dangerous Game," Published in JAPER Journal, volume 10, S2. Presented at the *2nd International Conference on Language, Literature, Culture and History Studies*, Tbilisi - Georgia, 2019.
- **Seddighi, Zoha**, Instances of Narrative Techniques in the Graphic Novel "Sensitive Creatures," *3rd National Conference on Language and Literature, Well-known Figures and Celebrities*, Mashhad - Iran, 2019.
- **Seddighi, Zoha**, The Image of Utopia in the Renaissance, *The 6th International Conference on Applied Research in Language Studies*, Tehran - Iran, 2019.
- **Seddighi, Zoha**, *Moral Values in More's Utopia*. Grapeshot Magazine, 8, 18-19, 2012.

COURSES AND CONFERENCES

Cambridge experience 2021	<i>Online, Mar. 2021</i>
IDP IELTS Workshop for Teachers	<i>Shiraz - Iran, Sept. 2017</i>
Innovation for Powerful Outcomes	<i>Swinburne University, Oct. 2013</i>
Becoming a Confident Trainer	<i>TAFE SA, Oct. 2013</i>
Teaching Adult Learners	<i>Central Institute of Technology, Sept. 2013</i>
Design Thinking Action Lab	<i>Stanford University, Sept. 2013</i>
PFA Winter AIESEC Conference	<i>Krasnodar - Russia, Jan. 2013</i>
Interview Skills- Macquarie University's Career hub	<i>Sydney - Australia, Mar. 2012</i>
AIESEC NSW State Conference	<i>Sydney - Australia, Jan. 2012</i>
Networking, Interview Skills and Presentation Skills	<i>Sydney - Australia, Oct. 2011</i>
Children's Literature Conference, Shiraz University	<i>Shiraz - Iran, May 2010</i>

VOLUNTEER FUNDRAISING EXPERIENCES

- Fundraising member at Japan We Are with You, Sydney - Australia** *Aug. 2011*
Coordinated fundraising events for Japan's tsunami, while developing strategies to encourage contributions.
- Team leader and Team member at Cancer Council Australia** *2011 - 2012*

- Trained team members to communicate strategically during the events.
- Promoted awareness for cancer research, and collaborated in raising funds.

PROJECT: EVERYONE IS UNIQUE

Interviewed people from different countries to hear their stories, because everyone is unique and everyone has a story worth sharing. Videos were posted on Instagram and YouTube @everyoneisunique

COMPUTER SKILLS

Microsoft Office- Online teaching platforms (Zoom- Skype- Adobe Connect and Big blue button)- Adobe Photoshop- Movavi video editor- Canva