

## Resume

Name: Rajani Rao Palleti

Address: 5312, Country CT, Raleigh NC, 27609

Nationality: US citizen

### Educational qualifications:

1986 PG ( Diploma) Public Relations from Bhavan's College of Communication and Management

1984 Post-graduation, Osmania University, India

1982 BA Economics, Osmania University, India

1979 'A' levels - Marketing and Economics, Royal Society of Arts, London

1977-79 Intermediate, Wesley College, India

1976 - St Frances Girls High School

### EMPLOYMENT HISTORY

Research Associate    Center for Women's Studies, Central University, Hyderabad, India

Customer representative.    Sudha Electronics, India

Wizzards    Coordinator, GIS projects, India

Volunteered to teach English at American Literacy Council

Self employed    (2009 to 2019). Small enterprise in Cosmetics, Raleigh, North Carolina, US

Asian University for Women – Joined a Director of the Writing Center On 20<sup>th</sup> of August 2019  
Presently working in the same position at Asian University for Women.

Skills and language proficiency:

Excellent written and verbal skills.

Strong Analytical reasoning

Creative and imaginative

Organizational ability

Ability to lead a team and also work as part of a team

Ability to work to deadlines

Computing and IT skills