INSTRUCTIONS: Please complete the series of questions below (pages 2-6) to determine if your study is eligible for the Expedited Review Process. If your study does qualify, please answer the questions on pages 7-8 and submit this entire form (pages 1-8) to the ERC.

NOTE: If you are a student applicant, please complete this form in consultation with your faculty adviser for this project.
Questions to Determine Eligibility for Expedited Review Process.

1. Has your research already been approved by the ERC as follows?
   Where
   a. The research is permanently closed to the enrollment of new subjects
   b. All subjects have completed all research-related interventions
   c. The research remains active only for long-term follow up of subjects
   OR
   Where the research remains active only for the purpose of data analysis 
   ☑ YES  ☐ NO
   OR
   Where the IRB has determined at a convened meeting that the research involves 
   no greater than minimal risk and no additional risks have been identified 
   ☑ YES  ☐ NO
   OR
   Where no subjects have been enrolled and no additional risks have been 
   identified ☑ YES ☐ NO

  ☑ YES to any → Stop and please complete the Expedited Review 
  (page 7).
  ☐ NO to all→ Please go to question 2.
2. Will your research involve the collection or study of existing data (including from voice, video, digital or image recordings), documents, records, pathological specimens, or diagnostic specimens that have already been collected for research purposes?

☐ NO ➔ Please answer question 3.

☑ YES ➔ Please answer question 2a

a. Does your research involve the collection of data from voice, video, digital, or image recordings made for research purposes where identification of the subjects and/or their responses would not reasonably place them at risk of criminal or civil liability, be stigmatizing, or be damaging to the subjects’ financial standing, employability, insurability, or reputation?

☐ YES ➔ Stop and please complete the Expedited Review (page 7).

☑ NO ➔ Please answer question 2b.

b. Will confidentiality be strictly maintained and will information be recorded anonymously (e.g., use will not be made of audio- or video-tapes or names will not be recorded, even if they are not directly associated with the data)?

☐ YES ➔ Please answer question 2c

☑ NO ➔ Your study does not qualify for Expedited Review. Please complete the Ethics Review Application Form.

c. Could this data, if disclosed, potentially place the subject at risk of criminal or civil liability or could be damaging to the subject’s financial standing, employability, or reputation?

☐ YES ➔ Your study does not qualify for Expedited Review. Please complete the Ethics Review Application Form.

☑ NO ➔ Stop and please complete the Expedited Review (page 5).
3. Does your research involve existing identifiable data, documents, records, or biological specimens (including pathological or diagnostic specimens) where these materials, in their entirety, have been or will be collected solely for non-research purposes (e.g., secondary data analysis of academic performance or student conduct records)?

☑ NO → Please answer question 4.

Apple YES → Please answer 3a-b.

   a. Are the data sources used in your research publicly available and, (although confidentiality will be strictly maintained), will information be recorded anonymously (e.g., use will not be made of audio- or video-tapes or names will not be recorded, even if they are not directly associated with the data)?

   Apple YES → Please answer 3b.

   Apple NO→ Your study does not qualify for Expedited Review. Please complete the Ethics Review Application Form.

   b. Could this data, if disclosed, potentially place the subject at risk of criminal or civil liability or could be damaging to the subject’s financial standing, employability, or reputation?

   Apple YES → Your study does not qualify for Expedited Review. Please complete the Ethics Review Application Form.

   Apple NO → Please complete the Expedited Review.

4. Does your research involve the prospective collection for research purposes of biological specimens?

   ☑ NO Apple YES

   Is your research on drugs or devices for which an investigational new drug exemption is not required?

   ☑ NO Apple YES

   Does your research involve the collection of blood samples by finger stick or venipuncture?

   ☑ NO Apple YES

   Apple YES to any → Your study does not qualify for Expedited Review. Please complete the Ethics Review Application Form.

   ☑ NO to all → Please answer question 5.
5. Does your research involve collecting data ONLY through any of the following procedures:

- non-invasive procedures routinely employed in clinical practice excluding procedures involving x-rays or microwaves
- physical sensors that are applied either to the surface of the body or at a distance and do not involve input of significant amounts of energy into the subjects or an invasion of the subjects' privacy
- weighing, testing sensory acuity, electrocardiography, electroencephalography, thermography, detection of naturally occurring radioactivity, electroretinography, echography, sonography, ultrasound, magnetic resonance imaging (MRI), diagnostic infrared imaging, doppler blood flow, and echocardiography
- moderate exercise, muscular strength testing, body composition assessment, and flexibility testing where appropriate given the age, weight, and health of the individual

- **YES** → Stop and please complete the Expedited Review (page 5).
- ☑ NO → Please answer question 6.

6. Is your research on individual or group characteristics or behavior (including but not limited to perception, cognition, motivation, identity, language, communication, cultural beliefs or practices, and social behavior) and does your research employ surveys, interviews, focus groups, program evaluation, human factors evaluation, or quality assurance methodologies?

- ☑ YES
- ☑ NO

7. Will your research be conducted in established or commonly accepted educational settings and will it involve normal educational practices (e.g., research on regular and special education techniques, curricula, or classroom management methods)?

- **YES** → Please answer question 8.
- ☑ NO → Please answer question 9.
8. Are the procedures of your research generally free of foreseeable risk to the subject?

- YES → Please answer question 9.
- NO → Please answer 8a.

  a. Do the procedures of your research present more than minimal risk* to the participant?

     "More than minimal risk" means that the probability and magnitude of harm or discomfort anticipated in the proposed research is greater than that ordinarily encountered in daily life or during the performance of routine physical or psychological examinations or tests.

     - YES → Your study does not qualify for Expedited Review. Please complete the Ethics Review Application Form.
     - NO → Please answer question 9.

9. Does your research involve the documentation or recording of behavior which, if known outside the research, could reasonably place the subjects at risk of criminal or civil liability or be damaging to the subjects’ financial standing, employability, or reputation?

- YES → Your study does not qualify for Expedited Review. Please complete the Ethics Review Application Form.
- NO → Please answer question 10.

10. Does your research involve the collection of information regarding sensitive aspects of the subjects' behavior (e.g., drug or alcohol use, illegal conduct, sexual behavior)?

- YES → Your study does not qualify for Expedited Review. Please complete the Ethics Review Application Form.
- NO → Please answer question 11.
11. Do the procedures of your research involve more than minimal risk* to the participant?

**"More than minimal risk" means that the probability and magnitude of harm or discomfort anticipated in the proposed research is greater than that ordinarily encountered in daily life or during the performance of routine physical or psychological examinations or tests.**

- **YES** → Your study does **not** qualify for Expedited Review. Please complete the **Ethics Review Application Form**.
- **NO** → Please answer question 12.

12. Are you able to disclose to your participants all information about the actual purpose of your research without potentially influencing their behavior during the task?

- **YES** → Please answer question 13.
- **NO** → Please answer 12a.

  a. Does your research involve deception?*

    *Deception occurs when a researcher intentionally misleads participants about the nature, research question, or methodologies of a study. Withholding details about the specifics of your hypothesis until after a participant has completed the task does not constitute deception.

    An example of a study using deception: A researcher misleads participants into believing that they will be speaking in front of a crowd in order to raise and measure the participants' stress level.

    An example of a study NOT using deception: A researcher informs participants that they will be answering survey questions about a variety of subjects. The researcher lists those subjects. The researcher then uses the resulting survey data to draw specific conclusions about the relationship between two of the many variables investigated.

- **YES** → Your study does **not** qualify for Expedited Review. Please complete the **Ethics Review Application Form**.
- **NO** → Please answer question 13.
13. Does your research involve prisoners, fetuses, pregnant women, the seriously ill, mentally or cognitively compromised adults, or children under the age of 18?

- YES → Your study does not qualify for Expedited Review. Please complete the Ethics Review Application Form.
- NO → Please complete the Expedited Review (below).